

The Mandates of the Planning and Budgeting Committee (revised)

Education Sector Working Group Meeting: Technical Level

15 October 2021

The member of The Joint Streering committee (New)

- Vice Minister who supervises DoF (New)
- Director General of Cabinet (New)

Mandate of Joint Steering committee

- To guide and give direction in determining the policies and priorities of the education and sports development plan and the formulation of budget plans in accordance with the development priorities;
- Provide guidance in developing and allocating budgets for each sub-sector;
- Supervise, monitor and support the implementation of the duties of the Planning and Budgeting Committee at the local level in accordance with the development plan of the education and sports sector;
- Presenting the education and sports development plan and the financial plan to the ministerial board and ESWG for approval.

Mandate of technical committee

- Evaluate and analyze the educational situation and the implementation of the annual and five-year budget plans;
- Develop policies on education and sports development and policies on the implementation and financial management of the sector;
- Advise, monitor and support the education development of plans and budget plans of various budget units;
- Develop the medium-term financial framework of the education sector, including working with development partners to develop legislation and tools for public financial management within the education sector;

Mandate of technical committee (Cont.)

- Discuss and Allocate the recurrent and investment budget to each sub-sector before presenting to the Joint Steering Committee;
- Review the annual budget plan of the sub-sector to ensure that it is in line with the priorities of the education and sports development plan;
- Supervise and monitor the development of a 10-year priority teacher allocation plan to reduce disparities;
- Participate in budget hearing process;
- Carry out actual work under the guidance of the Joint Steering Committee in formulating plans and budgets in each period.

Mandate of Secretariat

- Summarize and review the documents of the annual action plan and financial plan of the budget units under MoES for submission to the technical committee and the joint steering committee for approval.
- Collect information and prepare agenda for regular / extraordinary meetings, coordinate with concerned parties accordingly Guidance of the Joint Steering Committee and the Technical Committee.
- Summarize the annual budget plans at the central and provincial levels (recurrent, investment and ODA);
- Implement other duties as assigned by the Technical Committee and the Joint Steering Committee.

Meeting Agenda

- The Planning and Finance Committee will convene two ordinary meetings per year:
- The first meeting will be held after the draft budget is completed to discuss and approve the draft budget plan before submitting to MoF;
- The second meeting will be held after the budget is approved by the National Assembly: to reallocate the revised/approved budget according to the sector's priorities.
- In addition, the committee has the right to convene extraordinary meetings with the relevant parties based on the direction of the chair or based on the urgency of the work from time to time.