



SOP: Lunch allowance, coffee break and internet package for online full-day training session for participants.

During Lockdowns, Government partners expected to work from home, they have significant challenges. These include issues of space at home suitable for work, children out of school, limited/unstable internet connectivity, usual support networks not operational for housework (i.e. support for cooking, child care, elderly care, cleaning etc.).

Recognizing that 70% of health care workers are women in Laos, while for social services managed by Lao Women's Union the numbers are even higher of female staff. MOES and LYU have staff that are expected to provide alternate modalities of learning and community support adapted to COVID-19 outbreak situation.

All above personnel are expected to be upskilled during the pandemic to deliver remote care, telehealth, MHPSS and counselling, as well as remote learning and community support.

Pre COVID-19 all this upskilling would be in person, hotel meeting rooms, internet and meal packages, participants' cost would range from USD 16.27/day to USD 35.45/day (excluded hotel overnight stay cost and transportation cost as they are varied from location of meeting venues and travel distance and mean of participants).

To facilitate concentration and ability of Lao counterparts to adapt and continue delivery, while recognizing the realities of COVID work from home context, upskilling workshops delivered remotely would be more effective if during that time, the participants can have convenient access to stable internet, and a meal and snack in cases where learning is an all-day event.

So UNFPA has on a case by case basis for all-day events decided to make available to participants, these point No. (1) and (2) are in line with new Government DSA circular, RCO letter No UNR/CO/OL/2019/043 dated: 28 June 2019; and point No. (3) per market rate of one-day data package price that is suitable for full day training session with video and audio live stream.

1. USD 5.21 (LAK 50,000) for meal for all day event/day;
2. USD 2.09 (LAK 20,000) for snack for all day event/day;
3. USD 1.04 (LAK 10,000) for internet package/day;

So the daily cost per participant is around USD 8.34 (UN exchange rate for Oct 2021 is LAK 9,590/USD 1).

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