



LAO PEOPLE'S DEMOCRATIC REPUBLIC  
Peace Independence Democracy Unity Prosperity

Ministry of Planning and Investment

No. **3442** /MPI.DIC.IOD-11

Vientiane, dated: **26 December 2023**

Excellencies / Development Partners,

On behalf of Ministry of Planning and Investment (MPI), it is my great pleasure to invite you or your high-level representative to participate in the RTP retreat/SWG chair and co-chair meeting, which will take place on 16<sup>th</sup> January 2024 between 08:30 a.m – 12:00 p.m at LaoPlaza Hotel.

The objective of the meeting is to discuss the implementation of the PMO Instructions on RTIM 2022, Concept Note for the 2023 Round Table Implementation Meeting, the draft guideline of the RTP in Lao PDR, and cross-cutting issues. It is expected that the discussion will bring out the consensuses emerged on the guideline of the RTP in Lao PDR, the Concept Note for the 2023 RTIM including its agenda, which serves as key facilitating materials for the upcoming RTIM. An agenda for the RTP retreat/ SWG chair and co-chair meeting is attached herewith for your information.

Please kindly arrange to confirm your or your representative's participation by informing our focal point Mr. Anousith Sayaseng Tel: 020 55966615 or E-mail [anousith.dic@gmail.com](mailto:anousith.dic@gmail.com) by no later than 10<sup>th</sup> January 2024.

I thank you for your continued support and effective cooperation extended to the Round Table Process, and look forward to your active participation in the meeting.

Sincerely yours,



**Outakco KEODOUANGSINH**

Permanent Secretary