



## MINUTES OF MEETING

### Governance Sector Working Group (GSWG) Mid-Year Review Meeting

*UN House, Patouxay, 7 August 2024*

#### PARTICIPANTS:

- Mrs. Sabine Miehla, NA
- Mr. Vanna Boup, DG MOHA
- Mr. Vanhphone Cheuasongkham, MOHA
- Mr. Chittakhone, MOHA
- Mrs. Aphaphone, MOHA
- Ms. Viphaphet Sorphabmixay, MOJ
- Ms. Chitthasone Douangdy, MOJ
- Mrs. Nithsa Vongphanakhone, SDC
- Mr. Andreas Gerrits, SDC
- Mr. Phonesavanh Sethanaphaixanh, EU
- Mrs. Sommany Sihathep, UNDP
- Ms. Armita Azadeh, UNDP

#### AGENDA:

Item	Topic	Responsible party
1.	Opening remarks	Mr. Vanna BOUBPHA, DG of MOHA Cabinet Office – Chair Mrs. Sommany Sihathep, UNDP – Co-chair Mr. Andreas Gertis, SDC – Co-Chair
2.	Presentation on the 2024 GSWG Activity Plan	Vanhphone Cheuasongkham Acting of Head of International Cooperation, MOHA Cabinet Office
3.	Summary of GSWG & SSWG activities: key results and challenges	All participants
4.	Update on GSWG & SSWG logistics: activity plane, dates, representative level and funding	All participants
5.	Reporting modalities: Recruitment of the national consultant, report outline	All participants
6.	Update on the RTM process: 10 <sup>th</sup> NSEDP (comments from DPs)	All participants
7.	Closing Remarks	Mr. Vanna Boup, DG Cabinet Office MOHA

#### MINUTES:

- The GSWG workplan was reviewed and approved unanimously. Organisation modalities and logistics are to be found in the presentation and attached in annex of the minutes:
- Ms. Viphaphet Sorphabmixay will replace Mrs. Chitthasone Douangdy as the focal point of MOJ for the GSWG after her departure, end of August.
- MOHA will provide an update on the 10th National Social Economic Development Plan (NSEDP) process and its comments.
- A national consultant will be recruited to conduct interviews with relevant Development Partners (DPs) and stakeholders to gain a comprehensive overview of the governance sector's activities, not limited to the SSWG's activities. The consultant will prepare a report which will be



shared with relevant partners. Feedback will be collected during the annual review, after which the final report will be finalized and endorsed by the GSWG.

- Once the mapping by the consultant is completed, the GSWG may consider holding regular informal meetings, potentially on a quarterly basis, with technical personnel only. This option will be evaluated after the mapping process, which will include digital mapping.
- SDC, EU and UNDP suggested that the format used for the SSWG could be implemented in the next SSWG meeting, i.e. discussions led in smaller groups.
- UNDP and SDC propose that the next actions, as detailed in the minutes of each SSWG meeting, should be taken so that the Ministry of Justice (MOJ) and Ministry of Home Affairs (MOHA) can assume ownership. The GSWG should be utilized as a platform to organize these actions. This approach has already been implemented by MOHA, but needs to be more formalized and shared with GSWG members.
- EU recommended that stakeholders, especially Civil Society Organizations (CSOs), be informed in advance of meetings to allow them to prepare and contribute more substantively.
- The inclusion of relevant indicators was discussed and will be incorporated into the future workplan for 2025.
- MOHA will share the contact details of representatives from MOFA and MOF to be invited to the GSWG secretariat meeting and other high level events. MPI will be invited to the GSWG's high-level meeting.

#### **ACTION ITEMS:**

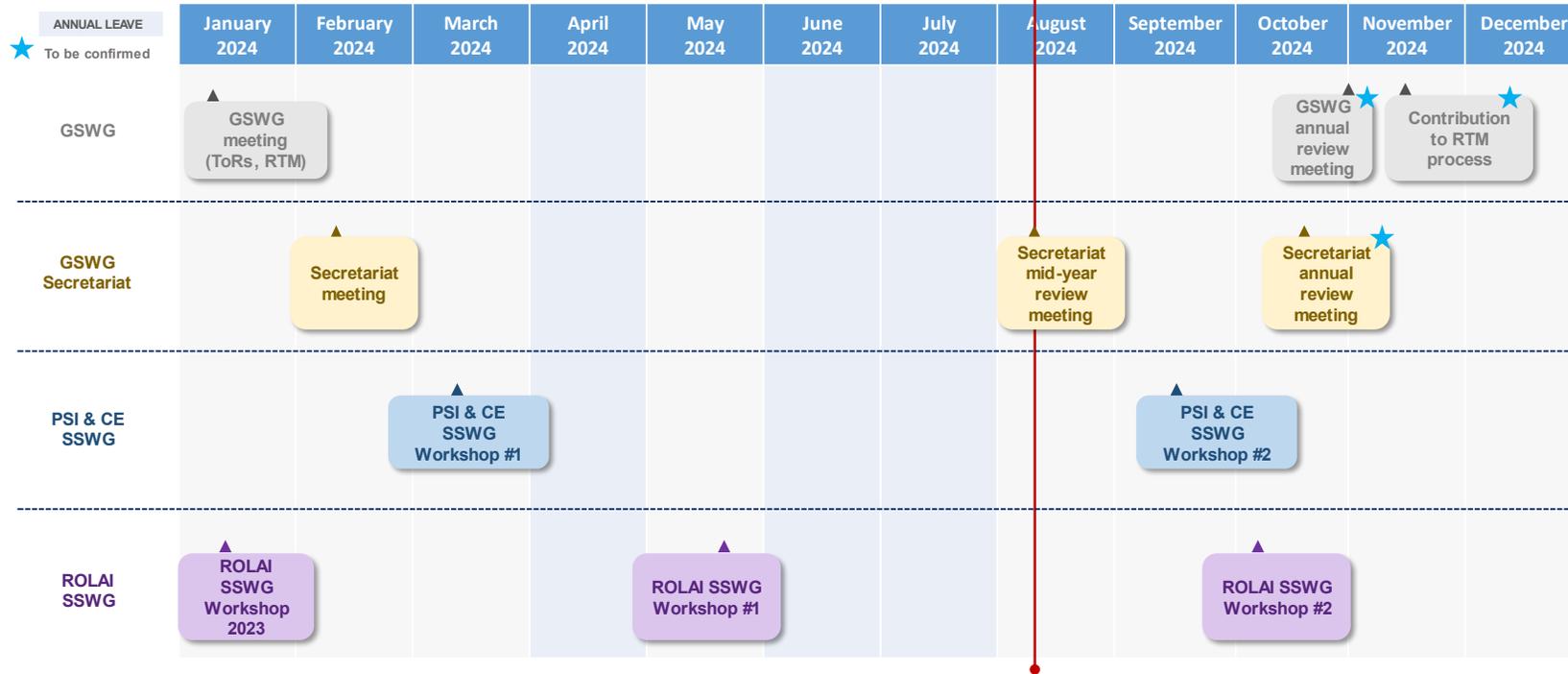
- 1. Request clarification from MPI regarding RTM and RTIM.**
- 2. Appoint a national consultant for governance sector mapping.**
- 3. Summarize next actions for the SSWG as suggested by SDC.**
- 4. Inform stakeholders in advance of meetings as per EU's recommendation.**
- 5. Evaluate the feasibility of regular informal GSWG meetings after consultant's mapping.**
- 6. Update on the 10th NSEDP process to be provided by MOHA.**
- 7. Collect and share contact details and roles of MOFA and MOF personnel.**
- 8. Extend an invitation to MPI for the high-level GSWG meeting.**



ANNEXES:



# Governance Sector Working Group Annual Workplan 2024





## GSWG Detailed Annual Workplan 2024

Date (2024)	GSWG Secretariat	PSI&CE SSWG	ROLAI SSWG	Rep. level	Roles	Funding	Timeline
07/08	Secretariat meeting (mid-year review)			Co-chairs: Mr Vanna Mr Gerrits	UNDP: agenda, invitation, presentation	/	
09/09-13/09 10/09 afternoon Indicatively 12/09 SDC not available		Thematic workshop on <u>one door service centres</u> : mandate, responsibilities, services, usage, streamlining, inter-ministry coordination & service user feedback (ethnic groups/women users)		Co-chairs: Mr Vanna Mr Gerrits TL UNDP	MOHA: update participants list, send invitations and agenda	SDC: coffee/ snacks  UNDP: translation  MOHA: venue	Mid-August to confirm the date To send invitation 2 weeks before + update participants 1 week before + docs shared QR code
30/09-04/10 01/10 morning indicatively MOJ			Thematic workshop on <u>strengthening participation and representation of women, persons with disabilities, and ethnic groups</u> in the judicial institutions and legislature	Co-chairs: Mr Khamphone EU HoC TL UNDP	MOJ: send invitations and agenda	UNDP: translation  EU: coffee/ snack  MOJ: venue	End August confirm the date  To send invitation 2 weeks before + update participants 1 week before + docs shared QR code



## GSWG Detailed Annual Workplan 2024

To be confirmed

Date (2024)	GSWG	GSWG Secretariat	PSI&CE SSWG	ROLAI SSWG	Rep. level	Roles	Funding	Timeline
October		Secretariat meeting to prepare for the annual review						
October 28/10-01/11	<b>GSWG annual review meeting:</b> review activities, present the report to the GSWG members, collect comments to finalize the report and endorse the report that will be submitted to RTIM							
November		Secretariat meeting to endorse the annual review report						
November 11/11-15/11	Contribution to the RTM process							